



SASKATCHEWAN
BAND
ASSOCIATION
Supporting Instrumental Music

MEMBER FUNDING PROGRAM 2012

COMMUNITY BAND APPLICATION

The Saskatchewan Band Association's "MEMBER FUNDING PROGRAM" provides financial assistance to the Saskatchewan Pipe Band Association, Saskatchewan Band Festivals, Saskatchewan Community Bands, and other Special Projects relating to instrumental music in Saskatchewan.

This application is available online at www.saskband.org

**34 Sunset Drive North
Yorkton, SK S3N 3K9
Phone: 306-783-2263
Fax: 306-783-2060
Email: sask.band@sasktel.net**



APPLICATION DEADLINE DATE: Your application for funding **MUST** be postmarked or emailed on or before **November 30, 2011**.

Please review the Policies and Guidelines of this document prior to completing the application form.

POLICIES AND GUIDELINES

1. Groups applying for funding assistance must be a community band with members playing brass, woodwind, and/or percussion instruments.
2. Members of the band must be residents of the community or surrounding district.
3. Membership in the band must be open to all members of the community.
4. The community band must be active throughout the year, meeting weekly except during holiday times.
5. Individual band members may not receive any remuneration or other compensation for their performance with the band.
6. The community band must be a member of the Saskatchewan Band Association. This membership must be maintained both for the year in which the funding assistance application is submitted and for the year in which funding assistance is approved. Newly formed community bands can become members at the time of application for funding.
7. The community band must be incorporated either as a non-profit organization under the Saskatchewan Non-Profit Corporations Act, or as a Saskatchewan charitable organization under the federal act governing Registered Charities.
8. Community Bands receiving funding must acknowledge the Saskatchewan Band Association, Saskatchewan Lotteries, SaskCulture, and the Saskatchewan Arts Board. Logos are available from the SBA in electronic format or hard copy.
9. Funding for each band is based on the amount of funds available to SBA from the Saskatchewan Lotteries Trust Fund and is based on the number of members in your organization. Once the Saskatchewan Band Association has received our grant from Saskatchewan Lotteries, your grant will be disbursed in one payment. Funds are usually distributed in January.

APPLICATION PROCEDURES:

1. After reviewing the Policies and Guidelines, complete the Community Band Funding Application Form on Pages 3 and 4.
2. Make a photocopy of this application form for your own reference and records if you wish, and mail or email the application form and all of the required attachments to:

Saskatchewan Band Association
34 Sunset Drive North
Yorkton, Saskatchewan
S3N 3K9 or sask.band@sasktel.net

- **Applications must be postmarked or emailed by November 30, 2011.**
- Should you require assistance or additional information, please call the Saskatchewan Band Association office toll free at 1-877-475-2263 or in Yorkton at 783-2263.

Community Band Funding Program Application Form 2012

A. IDENTIFICATION

Name of Organization: _____

Contact Person's Name: _____

Mailing Address: _____

City: _____

Province: _____

Postal Code: _____

Phone: (R) _____

Phone: (B) _____

Email Address: _____

Web Site Address _____

Band Director's Name: _____

Sask. Non Profit Incorp. Number: _____

Federal Charity Number: _____

B. ORGANIZATIONAL INFORMATION

Is your band director paid: () Yes () No

Does the band director receive money for travel and expenses from the band? () Yes ()

Are your rehearsal facilities: () owned by you () rented by you () provided to you at no cost

Do you have any paid staff other than a band director? () Yes () No

How many total playing members does your organization presently have? _____

Please break the total down into the following categories:

Youth (to 19 years) _____ Adult (20 - 54) _____ Senior Citizens (55+) _____

Do you charge a membership fee? Yes () No () If yes, how much? \$ _____

How long has your organization been in existence? _____

Give an estimate of the number of hours volunteered in your organization for fund-raising, performances, administration and governance, and other activities that volunteers do for the operation of your organization).

_____ Number of Total volunteer hours per year

Economic Implications: Amount of Money Spent in Saskatchewan for:

Travel \$ _____ Food \$ _____ Accommodations \$ _____

Recreation Activities \$ _____ Music \$ _____

Other \$ _____ please list: _____

C. ELIGIBILITY CHECKLIST (Please check (√))

- Members play brass, woodwind, and/or percussion instruments and are residents of the community or surrounding area.
- The organization is an incorporated non-profit organization or registered charity.
- Membership is open to all members of the community.
- Members are residents of the community and surrounding area.
- Individual band members do not receive remuneration or other compensation for their performances with the band.
- The band rehearses weekly throughout the year. (except during holidays)
- The organization holds a current membership with the Saskatchewan Band Association
- The applicant agrees to recognize the Saskatchewan Band Association, Saskatchewan Lotteries, the Saskatchewan Arts Board, and SaskCulture as supporters.

D. REQUIRED ATTACHMENTS (Please check (√))

- Attached is a valid list of playing band members as of the submission date of your application form, including instrument played, phone numbers, and name of city/town for each band member. (This list is kept confidential and is only used by the Saskatchewan Band Association)
- Attached is a copy of your most recent financial statement
- Attached is a copy of your most recent bank statement.
- Attached is a list of activities in which your band participated in the last twelve months including festivals, competitions, workshops, concerts, parades, etc.

D. APPLICANT SIGNATURES

We the undersigned, do hereby agree that all eligibility requirements for funding assistance have been met and that this application constitutes a correct and true statement. Two signatures of band executive are required.

Signature	Position Held	Date
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Signature	Position Held	Date
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Saskatchewan Band Association, 34 Sunset Drive North, Yorkton, Saskatchewan, S3N 3K9.
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